

**Written statement of a key decision**  
**Cabinet member local engagement and community resilience**

<b>Title</b>	<b>Highway Maintenance Plan</b>
Decision maker	Cabinet member local engagement and community resilience Information about cabinet, including the names and contact details of the cabinet members, can be found here: <a href="http://councillors.herefordshire.gov.uk/mgCommitteeDetails.aspx?ID=251">http://councillors.herefordshire.gov.uk/mgCommitteeDetails.aspx?ID=251</a>
Date of decision	19 May 2026
Report exemption class	Open
Reason for being a key decision	This is a key decision because it is likely to be significant having regard to: the strategic nature of the decision; and / or whether the outcome will have an impact, for better or worse, on the amenity of the community or quality of service provided by the authority to a significant number of people living or working in the locality (two or more wards) affected.
A notice was served in accordance with Part 3 (Key decisions) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.	
General exception or special urgency (as defined in the constitution)	No
Purpose	To update the Highway Maintenance Plan, which sets out the reasonable system of inspection and repair that will be deployed by the Council to ensure that it meets its duty to maintain all publicly maintainable highways.
<b>Decision</b>	<b>That:</b> <ol style="list-style-type: none"> <li>a) <b>The Highway Safety Inspection Manual, as set out in Appendix A, be adopted as of 1 June 2026;</b></li> <li>b) <b>Operational control of the Highway Safety Inspection Manual and its delivery be delegated to the Major Contracts Programme Director;</b></li> <li>c) <b>Authority to make changes to the Highway Safety Inspection Manual (as set out in Section 6 of this report) be delegated to the Major Contracts Programme Director.</b></li> </ol>

Reason for the decision	As set out in the report. Documents relating to this decision are available at <a href="http://councillors.herefordshire.gov.uk/mglIssueHistoryHome.aspx?IId=50053628">http://councillors.herefordshire.gov.uk/mglIssueHistoryHome.aspx?IId=50053628</a>
Options considered	1. That the 2024 version of the Highway Maintenance Plan is not updated. This is not recommended as this would not align with the requirements of the new Public Realm Contract.
Declarations of interest (see below)	
Call-in expiry date (decisions are not subject to call-in where special urgency provisions apply)	26 May 2026

<p>Councillor: .....</p> <p>Cabinet member local engagement and community resilience (Councillor Dan Hurcomb)</p>	<p>Date 19 May 2026</p>
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- a record of any conflict of interest declared by any executive member who is consulted by the member which relates to the decision;
- and
- in respect of any declared conflict of interest, a note of dispensation granted.